

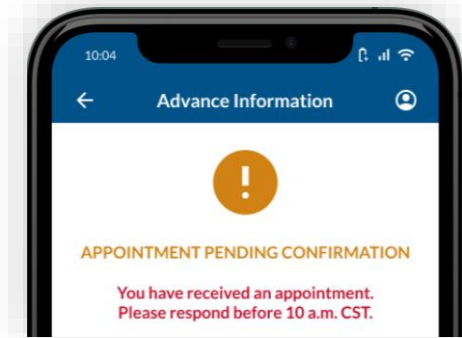
This reference guide is part of the **Submit Advance Information** action. Before you can accept an appointment offer, please make sure you have completed the following steps.

## Submit Advance Information

Submit your information before your arrival to a southwest Port of Entry. Navigate to the Submit Advance Information action in CBP One™ and register all travelers.

## Receive an Appointment

Ask for an appointment, then wait for appointments to be announced. If you receive an appointment, continue to **Step 1**.



Questions? Contact us at:  
[CBPOne@cbp.dhs.gov](mailto:CBPOne@cbp.dhs.gov)

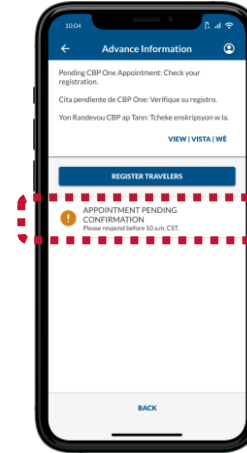
## 1. Open Advance Information

Select **Traveler**. Select **Land**, then select **CONTINUE**. Select **Submit Advance Information**. Review the instructions, then select **CONTINUE**.



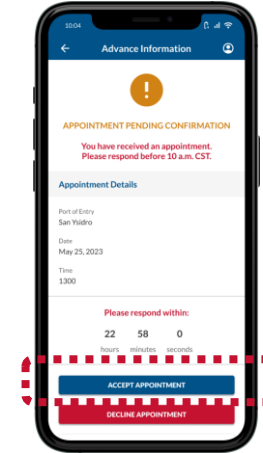
## 2. Open Your Registration

Select your registration. If you have an appointment offer, your registration will say **APPOINTMENT PENDING CONFIRMATION**.



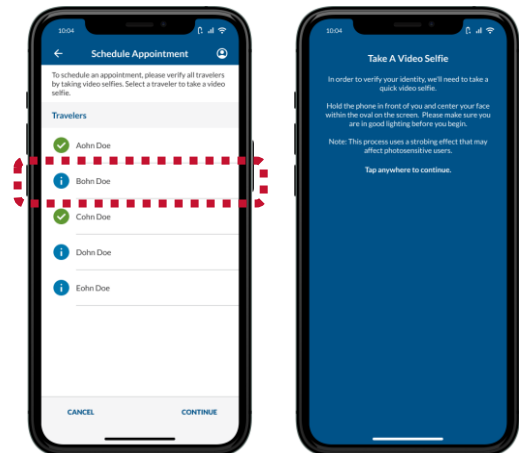
## 3. Select Accept Appointment

Review the offered appointment details, then select **ACCEPT APPOINTMENT**. You must be within **an authorized location** to accept and schedule an appointment.



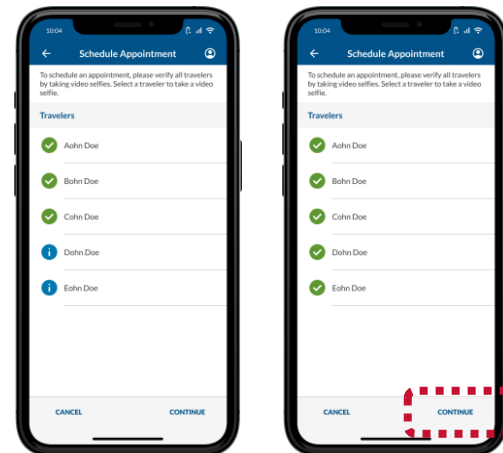
## 4. Take a Video Selfie

Select a traveler in your registration. Review the instructions, then tap anywhere on the screen and take a video selfie of the selected traveler.



## 5. Verify All Travelers

Repeat **Step 4** for all travelers older than 13. After all travelers have a green check next to their name, select **CONTINUE**.



## 6. Schedule Appointment

Review the screen and ensure that all information is accurate, then select **SCHEDULE**. Review the pop-up and select **Yes, Schedule**.

