



Henry E. Rolsen Airport

9922 Airport Road, Kingshill, USVI, 00850-9986

Regular Office Hours

Monday-Friday, 0700-1800
Eastern Time (ET)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/ arrival of aircraft at Henry E. Rolsen Airport are available Monday-Friday, 0800-1700 in accordance with the port's permission to land procedures.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

Contact Information

(340) 778-0216 Port of St. Croix Airport Office
(787) 366-8523 San Juan Command Center
(787) 749-4593 San Juan Command Center
cbpstxgeneraldeclarations@cbp.dhs.gov
agdeparturenoticestx@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP prior to departure from the foreign port or place and at least an hour in advance of the anticipated arrival time at the Henry E. Rolsen International Airport.

Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside those parameters, Previously granted permission(s) are invalid and you must contact CBP to re-secure permission to land.

Inspection Process

- Aircraft should park on the ramp at the designated Foreign Arrivals Entrance on AOA.
- The aircraft control tower can direct you in if needed.
- The pilot should make contact with the Airport Operations agent at 340-513-6654 who will meet the aircraft on the ramp and escort all crew and passengers to the FIS.
- All crew and passengers will be processed inside the FIS.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be collected by CBP from the aircraft crew.
- Passengers can depart directly from the FIS at the conclusion of their inspection
- Regulated garbage (to include unused catering) on the aircraft must be collected by a USDA-approved handler or by CBP.

Special Procedures/Miscellaneous

- Refer to Public Information Notice 2021-02 for GA Outbound Clearance Procedures
- Refer to 7CFR 318.13-9 for mandatory notification and aircraft agriculture inspect procedures prior to departure from the USVI to the US mainland.

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov