

# CTPAT Job Aid

## 17-Point Inspection Checklist Sample

Last Updated: October 19, 2021



### 17-Point Inspection Checklist

ABC Company

Prior to loading/stuffing/packing, all conveyances and empty IIT must undergo CTPAT approved security and agricultural inspections to ensure their structures have not been modified to conceal contraband or have been contaminated with visible agricultural pests.

Inspections of IIT must be systematic and must be conducted at conveyance storage yards. Where feasible, inspections must be conducted upon entering and departing the storage yards and at the point of loading/stuffing. These systematic inspections must include a 17-point inspection on all tractors/trailers.

*CTPAT Members should use a checklist to ensure 17-point inspections on tractors and trailers are properly conducted to meet CTPAT requirements.*

#### 17-Point Truck & Trailer Inspection



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### Please complete:

Name of employee conducting the inspection: \_\_\_\_\_ Signature: \_\_\_\_\_  
If inspections are supervised, name of Supervisor: \_\_\_\_\_ Signature: \_\_\_\_\_  
Tractor/Trailer number: \_\_\_\_\_  
Seal Number(s) affixed to IIT when it arrived at the facility: \_\_\_\_\_  
Seal Number(s) affixed to IIT when it departed the facility: \_\_\_\_\_  
Name of employee who affixed the seal(s): \_\_\_\_\_ Signature: \_\_\_\_\_  
Date of Inspection: \_\_\_\_\_ Time of Inspection: \_\_\_\_\_

### Areas of Tractor/Trailer Inspected

- |                                 |   |
|---------------------------------|---|
| 1. Bumpers/Tires/Rims: _____    | 2. Engine: _____                            |
| 3. Tires: _____                 | 4. Floor (Tractor): _____                   |
| 5. Fuel Tanks: _____            | 6. Interior Cab Compartments/Sleeper: _____ |
| 7. Air Tanks: _____             | 8. Drive Shafts: _____                      |
| 9. Fifth Wheel: _____           | 10. Outside/Undercarriage: _____            |
| 11. Outside/Inside Doors: _____ | 12. Floor (Trailer): _____                  |
| 13. Side Walls: _____           | 14. Front Wall: _____                       |
| 15. Ceiling/Roof: _____         | 16. Refrigeration Unit: _____               |
| 17. Exhaust: _____              |   |

Agricultural Inspection for Pest Contamination: \_\_\_\_\_  
Hardware Inspection (Doors, Handles, Rods, Hasps, Rivets, Brackets, etc.): \_\_\_\_\_

### Reminders:

Conveyances and Instruments of International Traffic (as appropriate) must be equipped with external hardware that can reasonably withstand attempts to remove it. The door, handles, rods, hasps, rivets, brackets, and all other parts of a container's locking mechanism must be fully inspected to detect tampering and any hardware inconsistencies prior to the attachment of any sealing device.

All security inspections should be performed in an area of controlled access and if available, monitored via a CCTV system.

The completed container/IIT inspection sheet should be part of the shipping documentation packet. The consignee should receive the complete shipping documentation packet prior to receiving the merchandise.

Based on risk, management personnel should conduct random searches of conveyances after the assigned staff have completed the inspection. The searches of the conveyance should be done periodically, with higher frequency based on risk. The searches should be conducted at random without warning, so they will not become predictable.

### CTPAT Program

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