



UNITED STATES BORDER PATROL ACADEMY PROCESSING COORDINATOR TRAINING PROGRAM

POWERED
BY
PURPOSE

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INTRODUCTION

The Border Patrol Processing Coordinator Training Program (BPPCTP) will be conducted by the United States Border Patrol Academy at the Federal Law Enforcement Training Center (FLETC).

POSITION

- Title: Border Patrol Processing Coordinator
- Series: 1802 Compliance Inspection and Support
- Pay Scale and Grade: GS 5-6
- Appointment Type: Term – 13 months with extension up to four years

CONDITIONS OF EMPLOYMENT (*NOT ALL ENCOMPASSING)

- U.S. Citizenship
- Registered with Selective Service (if applicable)
- Pass background investigation
- Spanish language proficiency
- Possess valid driver's license

DUTIES (*NOT ALL ENCOMPASSING)

- Receiving and processing custody of detainees.
- Maintaining well-being of detainees outside of a secure complex, inventorying, tagging, and storing detainees' personal property for tracking purposes.
- Transporting detainees to proceedings and medical facilities.
- Communicating in the Spanish language.
- Maintaining contact with other sectors, stations, agencies, and foreign consulates and making arrangements for removal procedures, travel, and escorts.
- Logging the status of welfare checks of occupants, visual inspections of temporary holding areas, and in entering information into the appropriate processing system.
- Drafting and maintaining administrative paperwork and reports related to property, transportation, and deportation documentation.





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TRAINING PROGRAM OVERVIEW

- Academy Length: 36 Days
- Contact Hours: 288
- Class Size: 50 Students Per Class
- Classes Per Fiscal Year: 6 (subject to change)
- Total Output Per Fiscal Year: 300 Students
- Term of Course: 4 Years
- Total Student Throughput: 1,200 Students

TRAINING PROGRAM CURRICULUM

Law: Twenty-six (26) contact hours, nine percent (9%) of the program

Operations: Fifty-two (52) contact hours, nineteen percent (19%) of the program

- e3 Processing (e3 Intake and I-213) and Detention Module
- Processing and Care of Detainees (At-Risk Curriculum)
- Administrative (Memos, Employee Integrity, PALMS, Disability Access, Unconscious Bias, etc.)

Spanish: Thirty-four (34) contact hours, twelve percent (12%) of the program

- Ascertain subject's physical condition
- Custody Transfer
- e3 Processing
- At-Risk Detainees

Physical Techniques: Seventy-two (72) contact hours, twenty-six percent (26%) of the program

- Arrest/Restraint (handcuffing) Techniques
- Searching
- Defensive Techniques
- Collapsible Straight Baton (CSB)
- Oleoresin Capsicum (OC)
- Edged Weapons
- Use of Force

First Aid: Ten (10) contact hours, four percent (4%) of the program

- Community First Aid and Safety (CFAS)

Firearms: Forty-eight (48) contact hours, seventeen percent (17%) of the program

- Pistol Fundamentals, Safety, and Qualification
- Use of Force

Driving: Twenty (20) contact hours, seven percent (7%) of the program

- Service Vehicle Operations (SVO)
- Van Non-Emergency Vehicle Operation (NEVO)
- Van Evasive Driving

Tactics: Sixteen (16) contact hours, six percent (6%) of the program

- Transport Scenario
- Sally Port Scenario
- Processing/Intake Scenario
- Shift Change Scenario
- Hospital Watch Scenario (Optional/Alternate)

Equipment Issued

- 4 BPPC Polo
- 4 RDU Pants
- 1 APEX Lightweight Jacket
- 4 DHS Nametape
- 1 Slash resistant gloves
- 2 RDU green ballcap
- 4 Green Tee
- 1 Glock 19 Holster
- 1 Nylon duty belt
- 1 Nylon inner belt
- 1 Streamlight flashlight holster
- 1 Set of nylon belt keepers
- 1 Nylon swivel radio holder
- 1 Nylon handcuff pouch
- 1 Nylon double mag pouch
- 1 Nylon OC Spray pouch
- 1 Scabbard baton holder, 26"