



# Adding and Modifying Result Objects and Display of a Report

ACE Reports

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U.S. Customs and  
Border Protection



## INTRODUCTION

You can view and manipulate the display of available objects in a report table, as well as modify the display of a report. Result Objects are the data elements that display in the report.



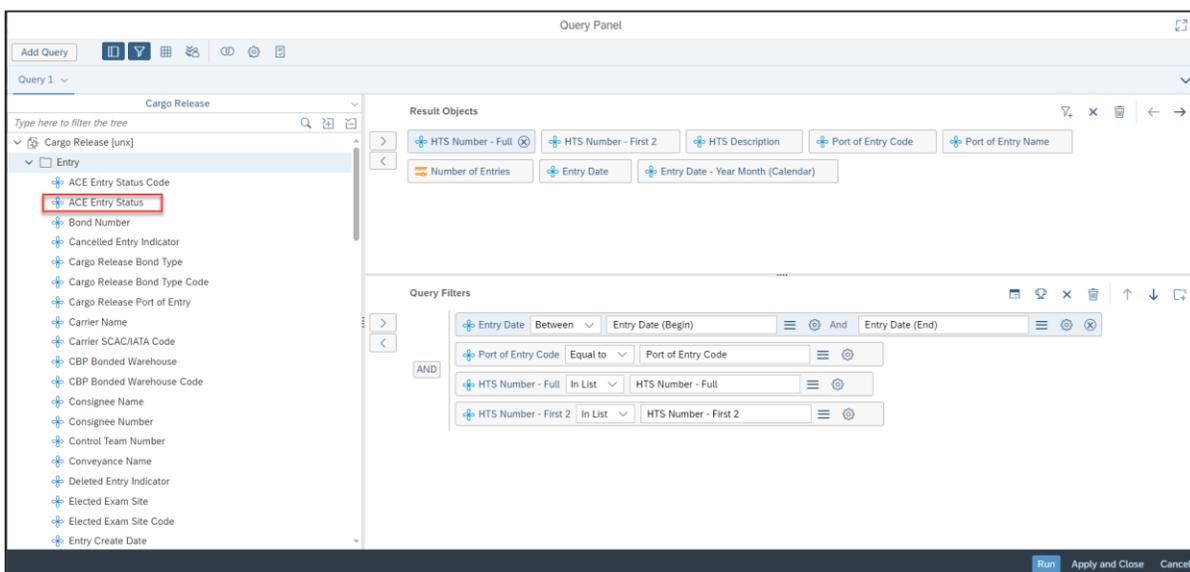
**NOTE:** New objects added to the **Results Objects** pane in the **Query Panel** display in the **Available Objects** list, but do not automatically display in the existing tables of a report.

### ADD AND MODIFY OBJECTS IN A REPORT

1. Open a saved report.
2. Select **Design** mode.
3. In **Design** mode, in the **Query** tab, select the **Edit** icon .



The **Query Panel** displays.



4. If necessary, in the universe outline menu, expand the folder(s) to display available object(s).



**NOTE:** You can also search for an object by typing text in the **Type here to filter the tree** field and selecting the magnifying glass button.

5. Drag and drop a data object from the universe outline menu pane to the **Result Objects** pane.



**NOTE:** Placement of data objects within the **Result Objects** panel does not affect how they display in the report.

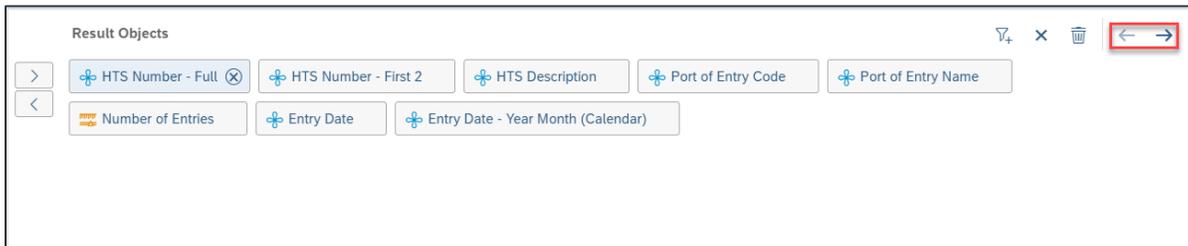


6. Repeat steps 4 and 5, as needed.
7. If necessary, to remove a **Result Object**:

- a. Select the object to display the  icon.
- b. Select the  icon to remove the object.



8. If necessary, to reorder the objects, select the object and the desired arrow to move the object left or right.



**NOTE:** You can also click and drag objects to reorder them in the **Result Objects** pane.

9. Select the **Apply and Close** button.



**IMPORTANT:** If the report being modified has previously been run and has data displaying, when the user selects **Apply and Close** it is going to clear the existing data from the report. This is normal. Refresh the report.

10. Select the **Show Main Panel** button .

11. In the main panel:

- a. Select the **Show document dictionary** button.
- b. If necessary, expand the **Dimensions** and/or **Measures** folders
- c. Drag and drop an object into your report.



**NOTE:** You can select multiple objects by holding the CTRL button while selecting objects.

The screenshot shows the ACE reporting interface. The main panel displays a report titled "Train-002 Commodity Entries by Port\_sandbox". The report table has the following columns: Port of Entry Name, Entry Date, Days Between Entry Date and Today, HTS Number - First 2, HTS Number - Full, HTS Description, and Number of Entries. The data rows show entries for LAREDO, TX on 12/01/2023 with various HTS numbers and descriptions.

The configuration panel on the right shows the "Table Cell" configuration. The "Columns (8)" section is expanded, and the "Days Between Entry Date and Today" variable is selected. The "Variables" section is also expanded, and the "Days Between Entry Date and Today" variable is highlighted.

The report displays the new data object(s).

12. **Save** the report.

13. **Refresh** the report.