

CTPAT and TC Portal 3.0 Login.gov Account Creation

Link to Portals:

CTPAT Portal / TC Portal: <https://trade.cbp.dhs.gov/ctpat/ctpat-portal-ui>

Step 1- Initiate the login process:

An official website of the United States government [Here's how you know](#) ▾

Trade / PGA User Login

Click the Trade/PGA User Login button

CBP User Login (PIV)

Notice to All Users:

Thank you for your interest and participation in the U.S. Customs and Border Protection's (CBP) Trusted Trader Programs. CBP appreciates your assistance in strengthening global supply chain security and commitment to trade compliance.

As you begin your application for CBP's Trusted Trader Programs, Trade Compliance and/or the Customs Trade Partnership Against Terrorism (CTPAT), and whenever updating your account(s), always be aware there are user assistance materials freely available at cbp.gov/ctpat. There is no fee or payment required to apply to or remain a Partner in any of CBP's Trusted Trader Programs.

For those who have been assigned a Supply Chain Security Specialist (SCSS) for CTPAT or a National Account Manager (NAM) for Trade Compliance, that CBP Official should always be your first point of contact for all questions relating to supply chain security or trade compliance. If you have not yet been assigned an SCSS for CTPAT, you may contact industry.partnership@cbp.dhs.gov for assistance. If you have not yet been assigned a NAM, you may contact trustedtrader@cbp.dhs.gov for assistance.

These Trusted Trader Programs aim to move toward a whole of government approach to supply chain security and trade compliance by strengthening government collaboration between participating Government agencies.

Notice: This system contains trade secrets and commercial and financial information relating to the confidential business of private parties. The trade secrets act, (18 USC 1905), provides penalties for disclosure of such information. CBP employees who violate this act and make wrongful disclosures of confidential commercial information may be subject to a personal fine of up to \$1,000, imprisonment for not more than one year, or both, and shall be removed from employment. An improper disclosure of certain information contained in this system would constitute a violation of the privacy act (5 USC 552a). Violators could be subject to a fine of not more than \$5,000. Information contained in this system is subject to the 3rd party rule and may not be disclosed to other government agencies without the express permission of the agency supplying the original information.

Paperwork reduction act statement: an agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number. The control number for this collection is 1651-

Step 2- Create a new Login.gov account:

TEST SITE - Do not use real personal information (demo purposes only) - TEST SITE

A DEMO website of the United States government [Here's how you know](#) ▾

LOGIN.GOV **CTPAT**
YOUR SUPPLY CHAIN'S STRONGEST LINK

Note: this is a test site version of Login.gov - this banner will not appear in the production version



CTPAT is using Login.gov to allow you to sign in to your account safely and securely.

Sign in **Create an account**

Click "Create an account"

Sign in for existing users

Email address

Password

Show password

Note - Disregard red banner on instructions that says test site. This is now deployment of 3.0 Portals for both CTPAT and Trade Compliance.

Step 3 – Provide email address and email preference:

CTPAT is using Login.gov to allow you to sign in to your account safely and securely.

Create an account for new users

Enter your email address

Select your email language preference
Login.gov allows you to receive your email communication in English, Spanish or French.

English (default) Español Français

I read and accept the Login.gov [Rules of Use](#)

Once "Create an account" is selected, it will be highlighted in blue

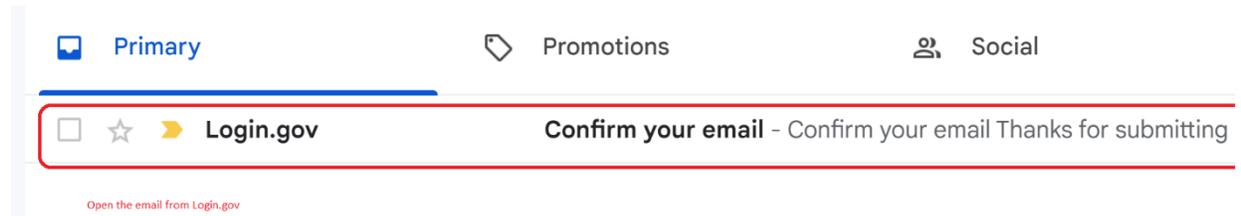
IMPORTANT: you MUST use your existing CERT test email account in order to link with your existing test data

Select language preference

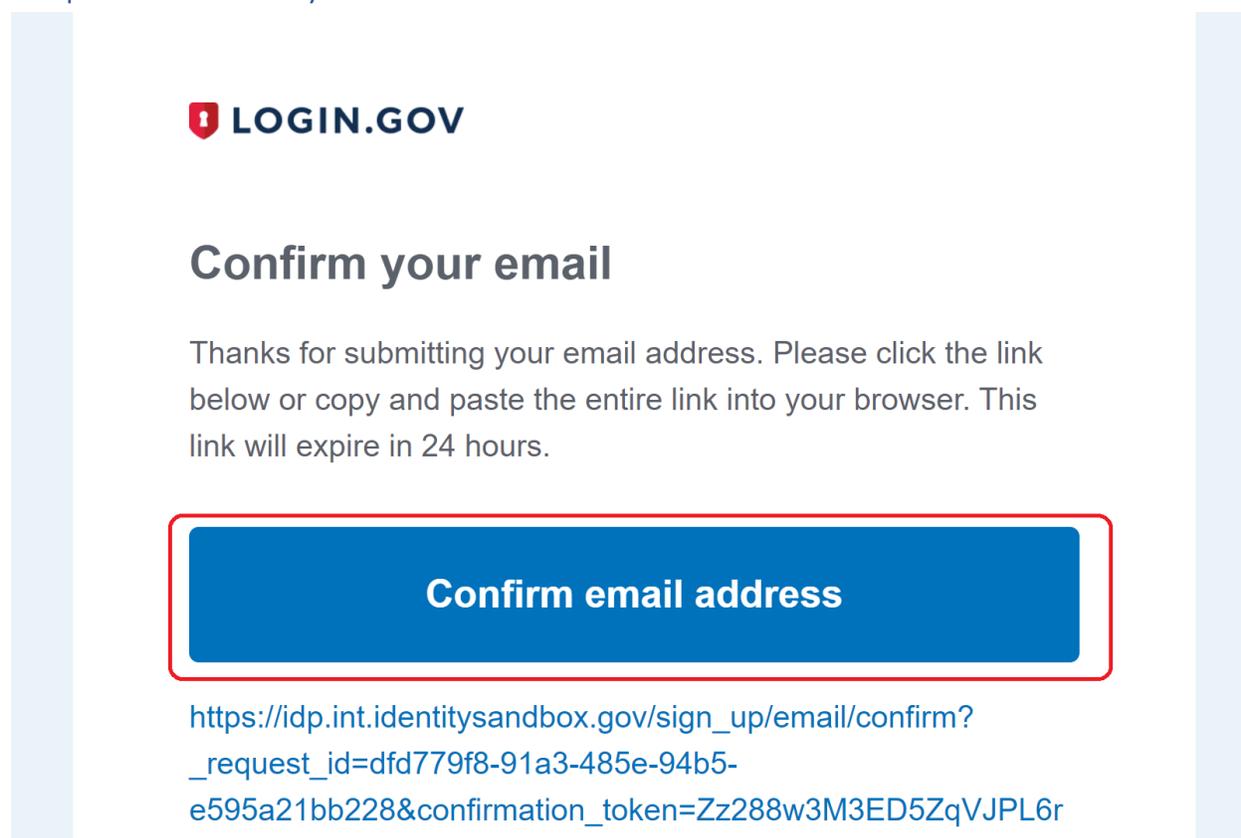
Click checkbox for "Rules of Use" and submit button

Note – Instructions say, “must use previous CERT email account”. **Disregard this statement.** You will need to use your current user email address for CTPAT and/or TC Portals. Even if you were a tester, you will need to create an account.

Step 4 – Check email for message from Login.gov:



Step 5 – Confirm your email address:



Step 6 – Choose a secondary authentication method:

Authentication method setup

Add another layer of security by selecting a multi-factor authentication method. We recommend you select at least two different options in case you lose one of your methods.



Authentication application

Download or use an authentication app of your choice to generate secure codes.



Text or voice message

Receive a secure code by (SMS) text or phone call.

Select a secondary authentication method



Backup codes

A list of 10 codes you can print or save to your device. When you use the last code, we will generate a new list. Keep in mind backup codes are easy to lose.



Security key

A physical device, often shaped like a USB drive, that you plug in to your device.



Government employee ID

PIV/CAC cards for government and military employees. Desktop only.

Step 7 – Enter information needed for secondary authentication:



Get your one-time code

We'll send you a one-time code each time you sign in.

Phone number

Enter phone number and select text or call option

How you'll get your code

Text message (SMS) Phone call

You can change this anytime. If you use a landline number, select "Phone call."

Make this your default phone number?

Send text messages and calls to this number by default.

Default phone number

Send code

Click "Send code" to continue

Step 8 – Since text method was selected as secondary authentication, enter time sensitive code and continue:

The screenshot shows the LOGIN.GOV CTPAT authentication interface. At the top, the LOGIN.GOV logo and the CTPAT logo (with the tagline 'YOUR SUPPLY CHAIN'S STRONGEST LINK.') are displayed. The main heading is 'Enter your one-time code'. Below this, a message states: 'We sent a text (SMS) with a one-time code to +1 703-309-8366. This code will expire in 10 minutes.' The form contains a text input field with the code '440637' entered. To the right of this field is a red annotation: 'Enter time sensitive code that was sent via Login.gov'. Below the input field is a checkbox labeled 'Remember this browser' which is checked. Below that is a large blue 'Submit' button, with a red annotation: 'Click "Submit" button'. Below the 'Submit' button is a button labeled 'Send another code' with a refresh icon. At the bottom, there is a red horizontal line followed by the text: 'Having trouble? Here's what you can do:'.

Step 9 – Confirmation your Login.gov account has been successfully created (note you can choose to add additional authentication methods):



✔ A phone was added to your account.



You've added your first authentication method! Add a second method as a backup.

Adding another authentication method prevents you from getting locked out of your account if you lose one of your methods.

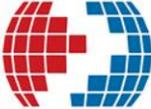
[Add another method](#)

Step 10 – Return to initial login screen and select “Trade/PGA User Login” button (note: this is the same screen and button as in Step 1):

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 **CTPAT**TM
YOUR SUPPLY CHAIN'S STRONGEST LINK.

[Trade / PGA User Login](#)

[CBP User Login \(PIV\)](#)

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Step 11 – Select “Sign in” and enter the email address you registered with Login.gov and your password to continue:

The screenshot shows the Login.gov sign-in interface. At the top, the "LOGIN.GOV" logo is visible. Below it, there are two buttons: "Sign in" and "Create an account". The "Sign in" button is highlighted with a blue background and a red border. Below these buttons is the heading "Sign in for existing users". Underneath, there are three input fields: "Email address" containing "yourExistingCertAccount@email.com", "Password" with masked characters, and a "Show password" checkbox. At the bottom, there is a large blue "Sign in" button with a red border, and a link for "Sign in with your government employee ID".

Annotations on the left side of the page:

- "Sign In" is pre selected and highlighted in blue
- Use the email address that was registered with Login.gov via the previous steps
- Select "Sign in" button

Step 12 – Enter secondary authentication information to continue:



Enter your one-time code

We sent a text (SMS) with a one-time code to (***) ***-

This code will expire in 10 minutes.

One-time code
Example: 123456

Remember this browser

Submit

[↻ Send another code](#)

Enter the time sensitive code sent via the method selected during Login.gov registration

Click "Submit" button

Step 13 – Agree and continue:

LOGIN.GOV



Continue to CTPAT

We'll share your information with CTPAT to connect your account.

✔ **Email addresses on your account**
test8212023@gmail.com

⚠ [Add a second authentication method.](#) You will have to delete your account and start over if you lose your only authentication method.

Click to continue

Agree and continue

Step 14 – Verify your account information on the new CTPAT portal landing page:

The screenshot shows the CTPAT portal interface. At the top, there is a navigation bar with the text "J.S. Customs & Border Protection" and "U.S. Department of Homeland Security". A "Verify your user info" link is visible in the top right corner, with a "Test Test" button highlighted by a red box. Below the navigation bar, there is a "CTPAT External" section with a "Home" tab and a "CTPAT Accounts" dropdown menu. On the left side, there is a "Create" section with a "New Account" button and a "Search" section with input fields for "Company Name", "CTPAT Account #", and "BEI Value". The main content area displays "Search Results" with a table of account information. The table has columns for "CTPAT Account #", "Partner Name", "Doing Business As", "Business Type", "CTPAT Status", "Sub-Status", "Vetting Status", "Harmonization Status", "Certification Date", "Last Validation Date", "Field Office", and "Assigned SCSS". The table is currently empty, and the pagination shows "Items per page: 10" and "0 of 0".

Initial Login Instructions:

1. Verify your account information.
2. Walk through all tabs and verify information.
3. Report any inaccurate information, issues or bugs found

to: CBP's Technology Service Desk

Email: CBP.TECHNOLOGY.SERVICE.DESK@cbp.dhs.gov

Phone: 800-927-8729